

3E12 Classroom Tech Guide

Turn on input box:

1. Use the switch on the input box to turn it on (red light will appear on switch).
2. Set input box to Input B.

Turn on the projector with the remote:

1. Press My Button 1 on the remote for the desktop.
2. Press My Button 2 on the remote for the laptop. Use the HDMI cable on the desk to connect your laptop.



Document Camera Instructions:

1. Set your projector source to desktop (My Button 1, Input B on input box).
2. Open the Visualizer icon on the desktop.



Using Document Camera as a Web Camera:

1. Close Visualizer if it is open.
2. Have IPEVO set as your camera and microphone in the meeting room settings.
3. Press the Rotate button on the document camera if the camera is upside down.