



SVCC Financial Assistance Authorization and Return of Title IV Funds Form

Printed Name

Student ID# @00

Phone Number

AUTHORIZATION SECTION

All financial assistance students must authorize the release of funds to cover any college charges on a semester by semester basis. Please place a check mark by each semester that you will be attending SVCC in the 2017-2018 academic year.

Fall 2017 _____

Spring 2018 _____

Summer 2018 _____

SVCC will apply your financial assistance to the following charges for each of the semesters you indicated above before sending you a refund check;

- **Books and Supplies**
- **Parking Fines**
- **Library Fines**
- **Locker Charges**
- **Public Transportation**
- **Short Term Loans**
- **Graduation Expenses**
- **Meal Cards**
- **Any other college charges**

Note: If you do not wish to have your financial assistance applied to any of the above charges, please contact the Financial Assistance Office immediately. It should be noted that failure to pay any of the above charges might create a bill even though a refund check has been released. It also may limit the students' access to registration and transcripts in some instances.

INFORMATION ON WITHDRAWING FROM CLASSES

Return of Title IV Funds. As a recipient of financial assistance funds, you are also subject to the Federal Return of Funds Policy. This means that if you withdraw completely from all full-term courses at SVCC, you may be required to repay a percentage of the financial assistance that has already been awarded. If you are wishing to withdraw from classes, or decide not to attend SVCC, the official class withdrawal process must be followed up with the Admissions & Records Office.

Here is an example of how the Return of Title IV Funds policy could affect you as a student. You sign up for 12 Credit hours, but due to work requirements you withdraw from all classes after attending for the first 41 days of the semester. Since you have completely withdrawn from SVCC, you would only be eligible for 31% (41 days attended / 132 days in the semester) of your financial assistance. It should be noted that you might now owe tuition and fee charges to the college, since your awards have been reduced.

By signing on the next page you understand and will comply with each section listed above. If you are unclear on this information, you understand that you may contact the Financial Assistance Office for clarification.

Over →



SVCC Financial Assistance Data Form for 2017-2018

Please return this completed form to the Financial Assistance Office.

The information requested is required of all SVCC students requesting to use student financial assistance. Please read the instructions carefully and completely. Errors made while completing this form may affect your eligibility for financial assistance or timely processing of your award package.

GENERAL INFORMATION (PLEASE PRINT)

Student ID# @00	Last Name	
First Name and Middle Initial	Date of Birth	
Telephone Number	Former Last Name (if applicable)	
Street Address	City	State/Zip Code
Parent Social Security Benefits Received in 2015 (if dependent) \$	Student Social Security Benefits Received in 2015 \$	
High School Diploma or GED on file with SVCC Admissions & Records? ____ Yes ____ No	Beginning with the 16-17 school year, official High School or GED transcript must be evaluated by the SVCC Admissions & Records before financial aid can be processed.	

By signing below I understand the following: Starting with the 2008-2009 academic year all correspondence after you receive your initial award letter will be through the student's **SVCC provided e-mail address**. Every student at SVCC will have an e-mail account created within 48 hours of their registration. The naming convention for your e-mail account is *first name dot middle initial dot last name @ students.svcc.edu* (john.p.doe@students.svcc.edu). To enter your e-mail account the password will be *sv and the last four digits of your Student ID Number using no spacing* (sv0000). You will be required, after entering the account for the first time, to change your password. Please visit <http://www.svcc.edu/> and choose 'Student Email' from the dropdown box labeled 'Online Services' for more information. If you encounter problems entering your SVCC e-mail address you may request assistance by calling the Information Technology Center at 1-815-288-5511 Extension 229.

CERTIFICATION

I certify that the information provided above is accurate. I understand that any person who knowingly provides false information or misrepresentation on this form may be subject to fine or imprisonment. I understand that all applicants are subject to the satisfactory academic progress, return of funds, and student loan policies administered by the Financial Assistance Office. I declare under penalty of perjury that all information reported on this application is true, complete, and accurate.

Student's Signature _____ **Date** _____

Sauk Valley Community College is an equal opportunity employer and is committed to an effective policy of non-discrimination and equal opportunity in all employee and student relations. Except to the extent and subject to the exemptions permitted by law, no qualified employee or student shall be excluded from the employment or educational opportunity, be denied benefits, or be subjected to discrimination on the basis of race, color, religion, national origin, ancestry, age, sex, sexual orientation (as that term is defined in the Illinois Human Rights Act), marital status, handicap, military status or unfavorable discharge from military service classified as Re-3 or the equivalent thereof.