

2024 IRS Data Retrieval

Department of Education Regulation

The Department of Education now requires that you provide consent to transfer your federal tax information directly from the IRS into your FAFSA (Direct Data Exchange) or provide us with a copy of your IRS Tax Return Transcript for use in verifying the data on your FAFSA.

Please note that it takes about two to three weeks for the IRS income information to be available for electronic IRS tax return filers, and about four to six weeks for paper IRS tax return filers.

*Students and/or Parents who completed a 2024 Amended Tax Form 1040X are ineligible to use the IRS data transfer and must contact our office for instructions.

Instructions To Make a FAFSA Correction to Add Tax Information:

- Log into the FAFSA at <https://studentaid.gov>
- Choose the option Make a Correction.
- Continue through your FAFSA and review your information as you go.
- When you reach the information regarding tax data (for student and/or parent), confirm that your 2024 tax filing status is accurate
- Provide consent to transfer your federal tax information from the IRS using the Direct Data Exchange (DDX). If you are not eligible, please contact our office for further instructions.
- Once consent is provided, your tax information will be securely automatically transferred
- Complete any remaining questions that are not populated
- Sign and submit the correction to your FAFSA
- We will receive your updated FAFSA information showing the transferred data.

Please note that we may still be required to request a copy of your 2024 IRS Tax Transcript under certain circumstances. You will be notified if this is the case.

A **2024 IRS Tax Return Transcript** may be obtained through the following methods:

- Online Request – Go to www.irs.gov, under the File heading on the IRS homepage, “How can we help you?” Click “Get Your Tax Records and Transcripts.” Click “Get Transcript by MAIL” or “Sign in to your Online Account” to request a digital copy. Then request the “IRS Tax Return Transcript.”
- Telephone Request – 1-800-908-9946
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T